



7.2 EMERGENCY GUIDEBOOK

LADD EMERGENCY PROCEDURES

The Emergency Guidebook ensures LADD and its employees are prepared to deal appropriately with emergencies, so the individuals we support, employees and stakeholders are kept safe from harm.

The LADD leadership team and Administration is responsible for ongoing monitoring for information on local, national emergencies and pandemic outbreaks; assuring the organization is following emergency procedures and practices.

LADD is committed to the safety of the people we support, our employees and stakeholders. This plan provides a systematic approach to emergencies and the framework for the organization to achieve this goal.

Once the emergency situation has been alleviated our focus will be to return to day-to-day operations, risk assessment and prevention.

[Click Here to View the Online Emergency Guidebook](#)

Emergency Guide Book – Plan, Practice, and Respond

Fire Emergencies

Fire Drill Data Sheet

Fire Emergency Drill Log Worksheet

Natural Disaster Emergencies

Natural Disaster Emergency Drill Worksheet

Natural Disaster Practice Drills

Responding to a Natural Disaster

Carbon Monoxide Emergencies

Responding to a Carbon Monoxide Emergency

Utility Failure

Utility Failure Drill Worksheet

Responding to a Utility Failure

Bomb Threats

Bomb Threat Emergency Drill Worksheet

Responding to a Bomb Threat Emergency

Medical Emergencies

Medical Emergency Drill Worksheet

Responding to a Medical Emergency

Head Injury Form

Violent or Threatening Situations

Violent or Threatening Situations Drill Worksheet

Responding to Violent or Threatening Situations

Missing Person

Emergency Search Worksheet

Responding to a Missing Person/ Unauthorized Leave of Absence (ULOA)

Medication Administration

Quarterly Medication Administration Employee Competency Skills Check & Instructions

SECTION III –

LADD Corporate Emergency Plan

Pandemic Response Plan