

SAFETY AND LIFTING

PURPOSE

To prevent injuries to employees while lifting or transferring an object or person supported during the course of their employment.

SCOPE

This policy applies to all employees of LADD.

POLICY

All employees are to use proper body mechanics and safety techniques while lifting objects at any site location and the transferring or lifting of people supported.

PROCEDURE

1. All locations are provided with lifting belts, the purpose of which is to help prevent back injury to staff. The use of the lifting belts is not required but highly encouraged to prevent injury when lifting or carrying objects within the location.
2. All staff who are required to perform transfers or lifting of an individual will be trained in the use of transfer equipment that is available in the location, i.e.; transfer/gait belt, slide board, Hoyer lifts with sling, tie down in the vans, lifts in the vans.
3. All staff will be trained in proper body mechanics and safely lifting techniques, and are expected to follow at all times throughout course of employment.
4. Staffs are to report any injury that occurs while on shift to management immediately, and must also complete an Accident Injury Form. Injuries that have occurred at other places of employment are also to be reported to management.
5. Staff needing additional training should make the request to their immediate supervisor.

LADD

WE MAKE THE DIFFERENCE