

DISCHARGE POLICY COMMUNITY LIVING SUPPORTS (CLS)

PURPOSE

To ensure all individuals receiving Community Living Supports (CLS) receive the CLS service indicated in their plans and that discharge occurs in conjunction with that plan.

SCOPE

This policy applies to all individuals who receive Community Living Support services from LADD.

POLICY

On-Going Community Living Supports --These programs will be on-going and will be discontinued with a 30-day notice from either party and/or the responsible Contract Agency. Attendance by a program participant must be followed per the person's plan or discharge may occur at any time based on consistent non-attendance/non-participation.

Planned Discharge from Community Living Supports --At the time that the initial treatment plan is developed, discharge indicators will be developed that will define level of progress necessary for discharge to take place. Successful completion of the skill defined in the plan could result in discharge from the program as long as subsequent skills and goals are not established. Proper notice will be given when someone has met his or her goals and objectives. The team will then decide if discharge should occur or treatment should continue with new goals and objectives. Again, attendance by a program participant must be followed per the person's plan or discharge may occur.

PROCEDURE

On-going Community Living Supports A 30-day notice of discharge will be given unless discharged due to non-attendance.

1. Planning will be discussed prior to discharge.
2. Management and staff will be available to assist and support as needed for a successful transition.

Planned Discharge from Community Living Supports.

1. During treatment planning criterion will be developed to indicate when discharge will occur.
2. Planning will be discussed prior to discharge.
3. Management and staff will be available to assist and support as needed for a successful transition.

The Discharge Checklist and Exit Summary must be completed and are located at O:\Management Manual\LADD Forms and Procedures\Admission and Discharge\Discharge